



MEETING OF MAYOR AND COUNCIL
APRIL 17, 2024 – MINUTES
7:00PM

* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE
Mayor Slavicek called the meeting to order at 7:00pm. All in attendance stood for a moment of silence for our armed forces serving to protect us.

* CALLING OF THE ROLL

Mayor Slavicek

Councilman Karczewski

Councilwoman Bohinski – arrived at 7:05pm

Councilman Duffy – absent

Councilman Dzingleski

Councilman Reid

Councilman Stasi

Also in attendance was Borough Attorney Joseph Youssouf, Business Administrator John Podesta and Borough Engineer Kevin Meade.

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 3, 2024. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that

individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

Frank Dahl, 25 George W Helme Drive, is speaking on behalf of the homeowners at Regency Walk and there are large potholes and erosion of the road on High Street and the corner of Maple Street going towards the Lofts. The Mayor stated that he is aware, and he is in contact with Conrail to address those issues as well as the large pot holes by the railroad tracks.

Pat Dahl, 25 George W Helme Drive, inquired when the pickleball court will be done. The Mayor stated that it is in the works and he has met with engineering for funding.

Svitlana Dobryanska, 1602 Stoneridge Circle, stated that she was at last month's meeting in March, and she has not heard anything from the Jamesburg Police Department. She has an ongoing issue, and no one is contacting her to help her. The Mayor stated that he has reached out to Chief Craparotta and will again tomorrow morning. The resident stated that this is a public safety concern and involves the safety of children. She has reached out to Middlesex County, and they directed her to contact her local police department and that it is their responsibility, but she does not get a response from them. The Mayor stated that he emailed the Chief the next day after the March meeting and she is welcome to OPRA the emails that have been sent. She said that she will stop in tomorrow to the Clerk's Office to file an OPRA request to get copies of the emails.

Carmine Pascarella, owner of JLV Paving, stated that there is illegal activity taking place at 4 Main Street. He stated that they are not in compliance with their use variance agreement and have more vehicles than are permitted, as well as more renters than is permissible in the resolution from the Planning Board. He is requesting someone to investigate it and to take action on it. He stated there are 2 oversized trucks for the gutter company, 2 storage containers that the owner of 4 Main Street rents out, numerous fencing company trucks, and several landscaping trucks. In addition, the owner is manufacturing products on his property as well and operates outside of business hours therefore he is in violation of the noise ordinance. Himself and Bob Lance have spent a great deal of money going to the Planning Board to be denied everything that the current owner is currently doing and is getting away with. Borough Engineer Meade stated that the property is allowed 2 box trucks. Borough Attorney Youssouf stated that a use variance follows the property, not the individual. He stated that Mr. Pascarella feels unfairly treated by the Borough and that there is more of a personal grievance in his complaint. Mr. Pascarella stated that the owner of 4 Main Street is running illegal business and Code Enforcement is not enforcing the rules. Attorney Youssouf informed him that an allegation of illegality doesn't make something illegal. The Mayor stated that his role of Mayor is to hear complaints and then bring them to Code Enforcement who oversees code, they then issue a summons and it goes through the court system. This happened to 4 Main Street and the judge issues fines and Code Enforcement stated that the case was closed. If Mr. Pascarella is coming before him to tell him that something is happening again at the property, it is his responsibility to contact Code Enforcement if a resident/property owner is concerned about a violation. The Mayor also

informed Mr. Pascarella that he could OPRA the Helmetta Municipal Court to find the fees the owner of 4 Main Street was given.

* ACCEPTANCE OF MINUTES – March 20, 2024

MOTION – Councilman Dzingleski

SECONDED – Councilman Stasi

ROLL CALL: 5-0

* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for March 2024

RESOLUTIONS:

2024 – 75: Payment of Bills

76: 2023 Kaplan Lofts Reimbursement

77: 2023 Regency Walk Reimbursement

78: Appointment of Back Up Water/Sewer Operator

79: Temporary Emergency Appropriation #3

80: Setting Forth Reason for Delay of Introduction of Municipal Budget for 2024

82: Acceptance of Resignation of Joseph Kotora

MOTION – Councilman Karczewski

SECONDED – Councilwoman Bohinski

ROLL CALL: 5-0

RESOLUTION –

2024-81: Introduction of the Budget for 2024

Mayor Slavicek stated that today, the 17th of April 2024 the Governing Body is introducing the 2024 municipal budget. The budget is a combined effort of the Mayor, Business Administrator, Chief Financial Officer, and the Finance Committee who have had several meetings since January 1, 2024. The Borough maintains three (3) separate operating funds.

The first is the current fund. The resultant Amount to be Raised by Taxation decreased \$33 to \$1,341,911 from \$1,341,944. The Ratables of the Borough have increased \$348,781 or 1.87% to \$187,450,500 from \$187,101,719. The value of a Tax Point has increased to \$18,745 from \$18,710. The average residential unit value has decreased to \$208,055 from \$208,055. Tax rate .716¢ is a decrease of .001¢ and the amount of municipal tax that an average residential unit pays will be \$1,490 in 2024 compared to \$1,492 in 2023 which is a decrease of \$2 per year.

The water fund has a total budget of \$689,350 – funded by existing customer user fees of \$474,000, fair share fees of \$54,350, tower rental fees of \$96,000 and surplus of \$60,000. There is no rate increase required to balance the 2024 budget; the budget appropriations include Purchase of Water of \$406,000 or 58.90% of the total budget and debt service of \$82,767, or 12.01%.

The sewer fund has a total budget of \$561,778 – funded by user fees of \$490,000 and surplus of \$71,778. There is no rate increase required to balance the 2024 budget; the budget appropriations include Treatment of Sewer in the amount of \$340,000 or 60.53% of the total budget.

FUTURE PROSPECTS include • Continuation of GIS Final Phase • Improvements to Various Road in 2024 partially funded by NJDOT funds • Water Utility User Rates need to be reviewed •

Sewer Utility User Rates need to be reviewed • Planned Improvements (Paving) to Borough Hall Parking Lot 2024.

I emphasize that surplus was used to balance the three (3) budgets but must point out that surplus is not always guaranteed. This is my ninth (9th) budget as Mayor, and I will continue to monitor the finance for any changes and start planning for next year and beyond. I will continually review all aspects of the Borough's financial operations in order to ensure that the levels of service to residents are maintained and that expenses incurred are appropriate. The budget will be available on the Borough's website at www.Helmettaboro.com. All of these items will hopefully point to a better future for the Borough. The public hearing on the introduced budget is May 15, 2024, at 7 P.M.

MOTION – Councilman Stasi
ROLL CALL: 5-0

SECONDED – Councilman Karczewski

* REPORTS of Mayor, Committees, Borough Attorney, Borough Engineer

Mayor Slavicek thanked the Clerk for her hard work in the second edition of The Helmetta Happenings newsletter. He is addressing the potholes with the Department of Public Works and Conrail. Earth Day will take place this coming Saturday at 10:00am at the Pavilion and Helmetta resident Jianna Bardowell who is a contestant for Miss New Jersey Teen USA will be hosting an informative table about the importance of honeybees. Her name will be Miss Honeybee at the competition and protecting the environment is her platform. In May, we are hosting Touch A Truck and the Townwide Yard Sale, they are both the same weekend on May 18th and 19th to maximize attendance. Holy Trinity Church is hosting their Spring Sale also on May 18th.

Councilman Dzingleski thanked all the volunteers for the Easter event.

Councilman Reid had nothing to report.

Councilman Karczewski had nothing to report.

Councilwoman Bohinski stated that April is New Jersey Local Government Week, and she would like to look into some events that we could participate in the future. She will continue to look into what features our residents can use at the Jamesburg Library. The Bike Rodeo will be something she will look into for the future as well.

Councilman Stasi had nothing to report.

Borough Engineer Meade stated that S&G Paving will be returning to Lake Avenue in May to finish up any outstanding items and he has spoken to the auditor regarding the Department of Transportation budget amounts for future projects.

Municipal Clerk Melissa Hallerman reminded all that Financial Disclosure Statements are due by April 30th and for any council members that are running as unaffiliated that their petition packets are due June 4th at 4:00pm to the County Clerk's Office.

* ORDINANCE 2024-02 (Second Reading) Tree Removal-Replacement

OPEN TO THE PUBLIC

MOTION – Councilman Karczewski SECONDED – Councilman Reid
ROLL CALL: 5-0

No one spoke from the public.

ADOPTION OF ORDINANCE 2024-02

MOTION – Councilman Karczewski SECONDED – Councilman Stasi
ROLL CALL: 5-0

* ORDINANCE 2024-03 (Second Reading) Privately Owned Salt Storage

OPEN TO THE PUBLIC

MOTION – Councilman Stasi SECONDED – Councilman Reid
ROLL CALL: 5-0

No one spoke from the public.

ADOPTION OF ORDINANCE 2024-03

MOTION – Councilman Dzingleski SECONDED – Councilman Bohinski
ROLL CALL: 5-0

* CLOSED SESSION – Resolution pertaining to Matters: Attorney Client Privilege.

MOTION – Councilman Dzingleski SECONDED – Councilman Karczewski
ROLL CALL: 5-0

* OPEN SESSION

MOTION – Councilman Dzingleski SECONDED – Councilman Stasi
ROLL CALL: 5-0

* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by

Councilman Karczewski and SECONDED by Councilwoman Bohinski at 8:06pm. All were in favor.

A handwritten signature in black ink, appearing to read "M. Hall", written in a cursive style.

Melissa Hallerman, RMC
Municipal Clerk

RESOLUTION

2024-75

PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Duffy						✓
Dzingleski			✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 17, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
								Exc Date	Date	EXC
HARDR005	HARD ROCK HOTEL & CASINO, AC									
	24-00220 03/27/24 MCANJ 2024 - M. HALLERMAN 4/22									
	1 MCANJ 2024 - M. HALLERMAN 4/22		131.00	4-01-20-120-020		B MUNICIPAL CLERK OE	R	03/27/24	04/09/24	N
	Vendor Total:		131.00							
HELO7	HELMETTA MUNICIPAL COURT									
	24-00219 03/26/24 FEBRUARY 2024 CC FEES									
	1 FEBRUARY 2024 CC FEES		186.06	4-01-42-855-020		B MUNICIPAL COURT OE	R	03/26/24	04/09/24	N
	24-00228 03/28/24 JANUARY 2024 CC FEES									
	1 JANUARY 2024 CC FEES		421.26	4-01-42-855-020		B MUNICIPAL COURT OE	R	03/28/24	04/09/24	N
	24-00268 04/12/24 MARCH 2024 CC FEES									
	1 MARCH 2024 CC FEES		190.05	4-01-42-855-020		B MUNICIPAL COURT OE	R	04/12/24	04/12/24	N
	Vendor Total:		797.37							
HOM02	HOME DEPOT									
	24-00275 04/15/24 RETURN PAYMENT + INV 624398									
	1 RETURN PAYMENT - REF # 1350571		726.53	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/15/24	04/15/24	N
	2 INVOICE # 624398		42.72	4-01-26-772-020		B BUILDINGS & GROUNDS OE	R	04/15/24	04/15/24	N
			769.25							
	Vendor Total:		769.25							
HOM03	HOME NEWS & TRIBUNE									
	24-00263 04/10/24 STATEMENT # 0006245027									
	1 STATEMENT # 0006245027		81.31	4-01-20-120-020		B MUNICIPAL CLERK OE	R	04/10/24	04/10/24	N
	Vendor Total:		81.31							
JAM04	JAMESBURG PRESS									
	24-00230 03/28/24 BUSINESS CARDS/LETTERHEAD									
	1 BUSINESS CARDS		45.00	4-01-20-701-020		B ADMINISTRATOR OE	R	03/28/24	04/09/24	N
	2 LETTERHEAD		69.00	4-01-31-834-020		B OFFICE SUPPLIES	R	03/28/24	04/09/24	N
	3 LETTERHEAD		23.00	4-05-55-500-021		B WATER OPERATING OE	R	03/28/24	04/09/24	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PUR01 PITNEY BOWES BANK PURCHASE PWR												
	24-00222	03/27/24 POSTAGE REFILL										
		1 POSTAGE REFILL	120.00		4-01-31-831-020	B POSTAGE	R	03/27/24	04/09/24			N
		4 POSTAGE REFILL	40.00		4-05-55-500-021	B WATER OPERATING OE	R	03/28/24	04/09/24			N
		5 POSTAGE REFILL	40.00		4-07-55-500-021	B SEWER OPERATING OE	R	03/28/24	04/09/24			N
			<u>200.00</u>									
		Vendor Total:	200.00									
REG04 REGENCY WALK HOMEOWNERS ASSOC												
	24-00261	04/09/24 2023 CONDO ACT REIMBURSEMENT										
		1 2023 CONDO ACT REIMBURSEMENT	2,948.14		3-01-26-325-002	B CONDO ACT / STREET LIGHTS	R	04/09/24	04/09/24			N
		2 2023 CONDO ACT REIMBURSEMENT	811.73		3-01-26-325-021	B CONDO ACT/SNOW & LEAF REMOVAL	R	04/09/24	04/09/24			N
			<u>3,759.87</u>									
		Vendor Total:	3,759.87									
RUBBE005 RUBBERCYCLE LLC												
	24-00127	02/18/24 SWING MATS										
		1 SWING MATS	525.00		4-01-28-796-020	B PARKS OE	R	02/18/24	04/15/24		233050	N
		2 DISCOUNT	26.25		4-01-28-796-020	B PARKS OE	R	02/18/24	04/15/24		233050	N
		3 FREIGHT	137.88		4-01-28-796-020	B PARKS OE	R	02/18/24	04/15/24		233050	N
			<u>636.63</u>									
		Vendor Total:	636.63									
SLA04 SLAVICEK, CHRISTOPHER												
	24-00221	03/27/24 SHOPRITE, 24 BUNNY HOP SWEETS										
		1 SHOPRITE, 24 BUNNY HOP SWEETS	157.01		T-13-55-000-007	B RESERVE FOR RECREATION TRUST	R	03/27/24	04/09/24			N
	24-00225	03/28/24 WALMART, 24 BUNNY HOP REIM.										
		1 WALMART, 24 BUNNY HOP REIM.	68.39		T-13-55-000-007	B RESERVE FOR RECREATION TRUST	R	03/28/24	04/09/24			N
		Vendor Total:	225.40									
STA02 STAPLES												
	24-00256	04/09/24 36x48 FlatPile and Desk Sign										
		1 36x48 FLATPILE CHAIRMA	45.78		4-01-31-834-020	B OFFICE SUPPLIES	R	04/09/24	04/09/24		6000922498	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
								Enc Date	Date	Invoice
WIL04 WILSON, MARGARET	24-00276 04/16/24	MEDICARE REIM - 1ST QTR 2024	98.94	4-07-55-500-030	Continued	B Health Insurance	R	04/16/24	04/16/24	N
		3 MEDICARE REIM - 1ST QTR 2024	494.70							
			494.70							

Vendor Total: 494.70

Total Purchase Orders: 49	Total P.O. Line Items: 88	Total List Amount: 380,050.28	Total Void Amount: 0.00
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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND.	3-01	34,095.81	0.00	34,095.81	0.00	0.00	34,095.81
CURRENT FUND	4-01	275,920.81	0.00	275,920.81	0.00	0.00	275,920.81
WATER OPERATING FUND	4-05	328.46	0.00	328.46	0.00	0.00	328.46
SEWER OPERATING FUND	4-07	69,039.46	0.00	69,039.46	0.00	0.00	69,039.46
Year Total:		345,288.73	0.00	345,288.73	0.00	0.00	345,288.73
GENERAL TRUST FUND	T-13	665.74	0.00	665.74	0.00	0.00	665.74
Total of All Funds:		380,050.28	0.00	380,050.28	0.00	0.00	380,050.28

**RESOLUTION
2024-76**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO LOFTS AT HELMETTA
PURSUANT TO N.J.S.A. 40:67-23.2 et seq., AS AMENDED, FOR THE YEAR 2023**

WHEREAS, Lofts at Helmetta (the “Lofts”) is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the “Law”); and

WHEREAS, the Borough of Helmetta is required to reimburse the Lofts for certain municipal services pursuant to the Law; and

WHEREAS, if the Borough provides reimbursement to the Lofts for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

WHEREAS, Kaplan Companies submitted bills from Central Jersey Waste for garbage and recycling services for the year 2023 in the amount of \$31,878.00 which represents garbage for recycling pickup at twice the frequency of the Borough pickup; and


WHEREAS, the Borough agrees to the amount in the Solid Waste Collection Agreement in the amount of \$26,458.74.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of twenty-six thousand four hundred, fifty-eight and seventy-four cents to Lofts at Helmetta representing 2023 garbage reimbursement.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Duffy						✓
Dzingleski			✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 17, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

**RESOLUTION
2024-77**

**RESOLUTION AUTHORIZING REIMBURSEMENT TO REGENCY WALK
HOMEOWNERS ASSOCIATION PURSUANT TO N.J.S.A. 40:67-23.2 et seq., AS
AMENDED, FOR THE YEAR 2023**

WHEREAS, Regency Walk Homeowners Association (the “Association”) is a qualified private community pursuant to Chapter 299, Public Law 1989, as amended (the “Law”); and

WHEREAS, the Borough of Helmetta is required to reimburse the Association for certain municipal services pursuant to the Law; and

WHEREAS, if the Borough provides reimbursement to the Association for certain municipal services, the reimbursement shall not exceed the amount that the Borough would have expended to provide the equivalent services; and

WHEREAS, the Borough and the Association entered into an Agreement around March 17, 2004 establishing the reimbursement procedure for covered municipal services; and

WHEREAS, the Association submitted bills from Jersey Central Power & Light for street lighting for the year 2023 in the amount of \$2,948.14; and

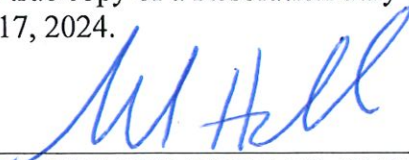
WHEREAS, the Public Works Supervisor has determined that, under the Borough’s agreements in place for 2023, it would have cost the Borough \$811.73 to perform comparable leaf recycling services.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Helmetta that the Chief Financial Officer be and is hereby authorized to issue a check in the amount of \$3,759.87 to Regency Walk Homeowners Association representing 2023 street light reimbursement of \$2,948.14 and leaf recycling reimbursement of \$811.73.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Duffy						✓
Dzingleski			✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 17, 2024.



 MELISSA HALLERMAN, RMC
 Municipal Clerk

RESOLUTION
#2024-78

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby appoint


RALPH CARCHIA

as BACK-UP WATER/SEWER OPERATOR for the Borough of Helmetta at a salary of \$1,250.00 for a term to expire 12/31/24.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Duffy						✓
Dzingleski			✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 17, 2024.



MELISSA HALLERMAN, RMC
Municipal Clerk

RESOLUTION

#2024-79

TEMPORARY EMERGENCY APPROPRIATION #3

WHEREAS, an emergency condition has arisen in the 2024 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2024 pursuant to the provisions of N.J.S.A 40A:4-20 (Chapter 96,P.L. 1951 as amended) including this resolution totals \$108,527.76 (one hundred eight thousand five hundred and twenty seven dollars and seventy six cents) and;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with N.J.S.A 40A:4-20:1 An Emergency Temporary Appropriation be and the same is hereby made for:

CURRENT FUND		
4-01-20-120-010	Municipal Clerk S&W	\$7,375.00
4-01-20-120-020	Municipal Clerk OE	\$1,000.00
4-01-20-701-020	Administrator OE	\$2,000.00
4-01-20-705-010	Finance S&W	\$5,000.00
4-01-20-711-020	Elections	\$(2,000.00)
4-01-20-712-020	Legal Services OE	\$10,000.00
4-01-21-720-010	Planning Board S&W	\$1,500.00
4-01-21-720-020	Planning Board OE	\$1,500.00
4-01-21-721-010	Zoning Officer S&W	\$(1,000.00)
4-01-22-725-010	Code Enforcement OE	\$(2,000.00)
4-01-23-730-020	Liability Insurance	\$1,500.00
4-01-23-732-020	Worker's Comp Insurance	\$1,500.00
4-01-23-733-020	Health Insurance Employee	\$50,000.00
4-01-26-315-020	Vehicle Maintenance OE-DPW	\$2,161.38
4-01-26-765-010	Streets & Roads S&W	\$10,000.00
4-01-27-788-010	Animal Control S&W	\$1,000.00
4-01-28-795-020	Recreation OE	\$3,000.00
4-01-31-834-020	Office Supplies	\$1,991.80
4-01-36-845-015	Social Security	\$5,000.00

4-01-42-855-020	Municipal Court OE	\$1,000.00
TOTAL CURRENT FUND		\$105,527.76
WATER UTILITY FUND		
4-05-55-500-030	Health Insurance	\$1,500.00
4-05-55-511-023	P.E.R.S. Contribution	\$(2,671.00)
TOTAL WATER UTILITY FUND		\$1,500.00
SEWER UTILITY FUND		
4-07-55-500-030	Health Insurance	\$1,500.00
4-07-55-500-010	Sewer S&W	\$(2,671.00)
TOTAL SEWER UTILITY FUND		\$1,500.00
GRAND TOTAL		\$108,527.76

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Duffy						✓
Dzingleski			✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 17, 2024

MELISSA HALLERMAN, RMC
Municipal Clerk

**BOROUGH OF HELMETTA
MIDDLESEX COUNTY, NEW JERSEY**

**RESOLUTION FOR SETTING FORTH REASON FOR DELAY
OF INTRODUCTION OF MUNICIPAL BUDGET FOR 2024**

WHEREAS, according to N.J.S.A. 40A:4-5.1 and the Director of the Division of Local Government Services, a Municipality which does not introduce its Municipal Budget for 2024 by March 29, 2024 must set forth its reasons for such delay; and

WHEREAS, The Borough Council of the Borough of Helmetta did not complete its 2024 budget until April 15, 2024.

WHEREAS, after finalizing the 2024 municipal budget, time was required for the typing and review thereof: and

WHEREAS, the Borough Council was unable to assemble with a quorum for a public meeting until its regularly scheduled monthly meeting of April 17, 2024

NOW THEREFORE BE IT RESOLVED that the Mayor and Borough Council of the Borough of Helmetta requests the Director of the Division of Local Government Services to accept the late filing of the Borough of Helmetta’s 2024 municipal budget.

BE IT FURTHER RESOLVED by the Mayor and Borough Council of the Borough of Helmetta that the Borough Clerk be and she is hereby authorized to forward copies of the within Resolution, certified to be true copies to the Division of Local Government Services Department of Community Affairs Via FAST Upload

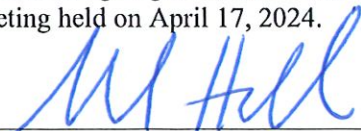
Approved:

Vote recorded as follows:

	Moved		RECORDED VOTE			
	1st	2nd	AYES	NAYS	ABSTAIN	ABSENT
Dzingleski			✓			
Duffy						✓
Karczewski	✓		✓			
Bohinski		✓	✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Melissa Hallerman, Clerk of the Borough of Helmetta, Middlesex County, do hereby certify that the foregoing Resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on April 17, 2024.



 Melissa Hallerman, Borough Clerk

Resolution #2024-81

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the _____ BOROUGH _____ of _____ HELMETTA _____, County of _____ MIDDLESEX _____ for the Fiscal Year 2024

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2024;

Be it Further Resolved, that said Budget be published in the _____ The Home News & Tribune _____

in the issue of _____ May 2nd _____, 2024

The Governing Body of the _____ BOROUGH _____ of _____ HELMETTA _____ does hereby approve the following as the Budget for the year 2024:

Ayes	Nays	Abstained	Absent
Karczewski Bohinski Dzingleski Reid Stasi			Duffy

RECORDED VOTE
(Insert Last Name)

Notice is hereby given that the Budget and Tax Resolution was approved by the _____ COUNCIL MEMBERS _____ of the _____ BOROUGH _____ of _____ HELMETTA _____, County of _____ MIDDLESEX _____, on _____ April _____ 17th _____, 2024.

A Hearing on the Budget and Tax Resolution will be held at _____ Borough Hall _____, on _____ May _____ 15th _____, 2024 at _____ 7:00 o'clock _____ P.M. _____ at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

		YEAR 2024
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)		
		XXXXXXXXXXXXXX
1. Appropriations within "CAPS" -		XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}		1,213,605.00
2. Appropriations excluded from "CAPS" -		XXXXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}		1,085,199.25
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)		-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)		1,085,199.25
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated		165,000.00
Building Aid Allowance		2024 - \$ _____
for Schools-State Aid		2023 - \$ _____
4. Total General Appropriations (Item 9, Sheet 29)		2,463,804.25
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)		1,121,892.86
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)		XXXXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)		1,341,911.39
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)		-
(c) Minimum Library Tax		-

RESOLUTION
#2024-82

I, Chris Slavicek, Mayor of the Borough of Helmetta, with the advice and consent of the Borough Council, do hereby acknowledge the resignation of


JOSEPH KOTORA

as CODE ENFORCER / FIRE MARSHAL for the Borough of Helmetta as the last day of employment to be 5/15/24.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski	✓		✓			
Bohinski		✓	✓			
Duffy						✓
Dzingleski			✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 17, 2024.

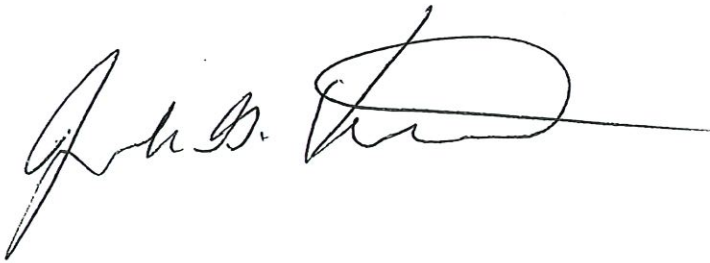


MELISSA HALLERMAN, RMC
Municipal Clerk

To; Mayor Chris Slavicek, Helmetta Borough Council

I am writing to inform you that I will be retiring (2nd time) as the Fire Marshal / Code Enforcement Officer for the Borough of Helmetta. My last shift will be Wednesday May 15, 2024. I have enjoyed my employment with the borough making it a safer community. Thank you for this opportunity.

Sincerely

A handwritten signature in black ink, appearing to read "J.G. Kotora". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Joseph G. Kotora

Fire Marshal / Code Enforcement

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
3/1/2024	Domenichini	Trust/Easter Hop		\$25.00 Ck 110
3/4/2024	Schmitz	Animal		\$18.00 Ck 3155
3/7/2024	Cohen	Animal		\$18.00 Ck 138
3/7/2024	Pekurney	Trust/Egg My Yard		\$35.00 Ck 1349
3/7/2024	Danovsky	Animal		\$18.00 Ck 5255
3/7/2024	Bull	Trust/Egg My Yard		\$25.00 Ck 1438
3/8/2024	Canavan	Animal		\$13.00 Ck 346
3/8/2024	Holsten	Trust/Egg My Yard		\$35.00 Ck 173
3/11/2024	Norris	Trust/Easter Hop		\$20.00 Cash
3/11/2024	D'Amore	Trust/Easter Hop		\$15.00 Ck 106
3/12/2024	Intravelo	Current/Certified Copies		\$45.00 Cash
3/14/2024	Belyanski	Trust/Easter Hop		\$20.00 Ck 1145
3/14/2024	Gray	Trust/Easter Hop		\$25.00 Ck 3053
3/14/2024	Damore	Trust/Easter Hop		\$20.00 Ck 224
3/14/2024	Gray	Trust/Easter Hop		\$30.00 Ck 185
3/15/2024	Bohinski	Trust/Easter Hop		\$45.00 Ck 188
3/15/2024	Michalowski	Trust/Easter Hop		\$40.00 Ck 1002
3/18/2024	Magno	Trust/Easter Hop		\$15.00 Ck 127
3/19/2024	Nemes	Trust/Egg My Yard		\$25.00 Ck 1157
3/20/2024	McNeely	Current/Marriage License		\$28.00 Ck 135
3/20/2024	Reiser	Trust/Egg My Yard		\$25.00 Ck 2636
3/22/2024	Slavicek	Trust/Easter Hop		\$20.00 Cash
3/25/2024	McDonald	Trust/Easter Hop		\$25.00 Cash
3/27/2024	Mataya	Trust/Easter Hop		\$30.00 Ck 2357
3/27/2024	Longo	Animal		\$21.00 Cash
3/28/2024	Shahid	Current/Marriage License		\$28.00 Cash
3/28/2024	Popola	Trust/Easter Hop		\$20.00 Ck 109
3/28/2024	Harris	Trust/Easter Hop		\$20.00 Ck 366

BOROUGH OF HELMETTA

Tina Mc Dermott

REPORT OF THE TAX COLLECTOR

TINA MCDERMOTT
TAX COLLECTOR

MONTH OF: MARCH

DATED: 4/9/2024

TAXES	2023	16,896.92
TAXES	2024	73,270.47
TAXES	2025	0.00

ADJUSTMENTS

INTEREST 1,351.90

0.00

COSTS FOR TAX SALE
LIEN REDEMPTION
RECORDING FEES
DUPLICATE CERT
DUPLICATE BILL
TAX SALE PREMIUMS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(38,011.10)	(38,011.10) Kaplan
2023	0.00	59,038.39	59,038.39
2024	(2,072.92)	1,513,656.01	1,511,583.09
			<u>1,532,610.38</u>

TOTAL 91,519.29

TAX COLLECTORS TRUST

Ledger Bal

PRIOR BALANCE 99,588.61 12/31/2023

DATE	CK#	SOURCE	DEBITS	CREDITS
1/10/2024	1424	VOID		
1/10/2024	1425	CORE LOGIC	1,988.60	
1/16/2024	1426	VOID		
1/30/2024		Interest paid		3.59
		NEW ACCOUNT		
1/16/2024	1001	PRO CAP 8	5,336.12	
2/15/2024	1002	PRO CAP 8	2,093.78	
2/29/2024		Interest paid		7.62
3/31/2024		Interest paid		7.71
			<u>9,422.09</u>	<u>18.92</u>

TOTAL LEDGER BALANCE	90,189.03
TOTAL (INCORRECT) BANK BALANCE	87,156.94
DEFECIT OF	3,032.09

April 9, 2024
06:15 PM

BOROUGH OF HELMETTA
Cash Receipts Totals from 03/01/24 to 03/31/24

Range: Block: First to Last Range of Util Accounts: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last Range of Years: First to 2025 Range of Periods: 1 to 12
 Range of Batch Ids: First to Last Range of Dates: 03/01/24 to 03/31/24
 Range of Sections: First to Last Name to Print: Bill To
 Range of Spec Tax Codes: First to Last Print Ref Num: N Print Utility w/Block/Lot/Qual: N
 Payment Type Includes: Tax: Y Sp Charges: N Lien: Y Sp Assmnt: Y Water: N Sewer: N
 Voucher Agency: N Animal: N Misc: N
 Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N RG:
 Range of Installment Due Dates: First to Last
 Print Only Miscellaneous w/Block/Lot/Qual: N Sort Miscellaneous Payments by Block/Lot/Qual/Utility Account: N
 Print Only Miscellaneous w/Utility Id: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2023	2024	2025		
001 Property Taxes	102	0.00	16,896.92	71,965.67	0.00	1,334.94	90,197.53
006 LIENHOLDER TAXES	1	0.00	0.00	1,304.80	0.00	16.96	1,321.76
Tax Payments	103	0.00	16,896.92	73,270.47	0.00	1,351.90	91,519.29
Payments Total:	103	0.00	16,896.92	73,270.47	0.00	1,351.90	91,519.29
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	103	0.00	16,896.92	73,270.47	0.00	1,351.90	91,519.29

Total Cash: 2,247.06
 Total Check: 83,724.97
 Total Credit: 5,547.26

BOROUGH OF HELMETTA

2023

DELINQUENT TAXES AS OF:

3/31/24

DECEMBER				<u>101,520.17</u>
<u>2023</u>		Cash Recpts	adj	
JANUARY	101,520.17	(14,283.30)		87,236.87
FEBRUARY	87,236.87	(10,881.94)	(419.62)	75,935.31
MARCH	75,935.31	(16,896.92)		59,038.39
APRIL				0.00
MAY				0.00
JUNE				0.00
JULY				0.00
AUGUST				0.00
SEPTEMBER				0.00
OCTOBER				0.00
NOVEMBER				0.00
BALANCE				<u>\$ -</u>

BOROUGH OF HELMETTA

Tina Mc Dermott

REPORT OF THE TAX COLLECTOR

**TINA MCDERMOTT
TAX COLLECTOR**

MONTH OF: MARCH

DATED: 4/12/2024

TAXES	2023	16,896.92
TAXES	2024	73,270.47
TAXES	2025	0.00

ADJUSTMENTS

INTEREST 1,351.90

0.00

COSTS FOR TAX SALE
LIEN REDEMPTION
RECORDING FEES
DUPLICATE CERT
DUPLICATE BILL
TAX SALE PREMIUMS

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(38,011.10)	(38,011.10) Kaplan
2023	0.00	59,038.39	59,038.39
2024	(2,072.92)	1,513,656.01	1,511,583.09
			<u>1,532,610.38</u>

TOTAL 91,519.29

TAX COLLECTORS TRUST

<u>DATE</u>	<u>CK#</u>	<u>SOURCE</u>	<u>DEBITS</u>	<u>CREDITS</u>	<u>LEDGER BAL</u>
1/31/2024		Misc bank transfer		893.78	94,571.51
2/29/2024		interest paid		7.62	94,579.13
1/16/2024	1001	PRO CAP 8	5,336.12		89,243.01
2/15/2024	1002	PRO CAP 8	2,093.78		87,149.23
3/31/2024		interest paid		7.71	87,156.94
			<u>7,429.90</u>	<u>909.11</u>	
			3/29/24 Bank Statement Balance 87,156.94		

ORDINANCE 2024-02 Tree Removal-Replacement

Borough of Helmetta

SECTION I. Purpose:

An ordinance to establish requirements for tree removal and replacement in the Borough of Helmetta to reduce soil erosion and pollutant runoff, promote infiltration of rainwater into the soil, and protect the environment, public health, safety, and welfare. Nothing within this section shall limit a property owner's ability to prune their trees.

SECTION II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The use of the word "shall" means the requirement is always mandatory and not merely directory.

A. "Applicant" means any "person", as defined below, who applies for approval to remove trees regulated under this ordinance.

B. "Critical Root Radius (CRR)" – means the zone around the base of a tree where the majority of the root system is found. This zone is calculated by multiplying the diameter at breast height (DBH) of the tree by 1.5 feet. For example: a tree with a 6" DBH would have a CRR = 6"x1.5' = 9'.

C. "Diameter at Breast Height (DBH)" means the diameter of the trunk of a mature tree generally measured at a point four and a half feet above ground level from the uphill side of the tree. For species of trees where the main trunk divides below the 4 ½ foot height, the DBH shall be measured at the highest point before any division.

D. "Hazard Tree" means a tree or limbs thereof that meet one or more of the criteria below. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not hazard trees.

1. Has an infectious disease or insect infestation;
2. Is dead or dying;
3. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective;
4. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.);

or

5. Is determined to be a threat to public health, safety, and/or welfare by a certified arborist or Licensed Tree Expert (LTE).

E. "Person" means any individual, resident, corporation, utility, company, partnership, firm, or association.

F. "Planting strip" means the part of a street right-of-way between the public right-of-way and the portion of the street reserved for vehicular traffic or between the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk.

G. "Resident" means an individual who resides on the residential property or contractor hired by the individual who resides on the residential property where a tree(s) regulated by this ordinance is removed or proposed to be removed.

H. "Street Tree" means a tree planted in the sidewalk, planting strip, and/or in the public right-of-way adjacent to (or specified distance from) the portion of the street reserved for vehicular traffic. This also includes trees planted in planting strips within the roadway right-of-way, i.e., islands, medians, pedestrian refuges.

I. "Tree" means a woody perennial plant, typically having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground.

J. "Tree Caliper" means the diameter of the trunk of a young tree, measured six (6) inches from the soil line. For young trees whose caliper exceeds four (4) inches, the measurement is taken twelve (12) inches above the soil line.

K. "Tree removal" means to kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading and/or soil compaction within the critical root radius around the base of the tree that leads to the decline and/or death of a tree. Removal does not include responsible pruning and maintenance of a tree, or the application of treatments intended to manage invasive species.

SECTION III. Regulated Activities:

A. Application Process:

Application review and approval can be conducted along with existing business practices and permit application review such as, but not limited to, site plan approvals, building permit approvals, and planning board application approval.

Any person planning to remove a street tree, as defined as Tree removal, with DBH of 2.5" or more or any non-street tree with DBH of 6" or more on their property shall submit a Tree Removal Application to the Director of Public Works. No tree shall be removed until municipal officials have reviewed and approved the removal. For larger scale clearing projects, the Borough of Helmetta may choose to require a tree survey be submitted as part of the application to determine number, sizes, and exemptions of trees for the assessment of fees.

B. Tree Replacement Requirements

1. Any person who removes one or more street tree(s) with a DBH of 2.5” or more, unless exempt under Section IV, shall be subject to the requirements of the Tree Replacement Requirements Table below.

2. Any person who removes one or more tree(s), as defined as Tree removal, with a DBH of 6” or more per acre, unless otherwise detailed under Section IV, shall be subject to the requirements of the Tree Replacement Requirements Table. The species type and diversity of replacement trees shall be in accordance with Appendix A.

Replacement tree(s) shall:

1. Be replaced in kind with a tree that has an equal or greater DBH than tree removed or meet the Tree Replacement Criteria in the table below;

2. Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the municipality;

3. Be monitored by the applicant for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months; and

4. Shall not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.

Tree Replacement Requirements Table:

Category 1:

Tree Removed (DBH): DBH of 2.5” (for street trees) or 6” (for non-street trees) to 12.99”

Tree Replacement Criteria (See Appendix A): Replant 1 tree with a minimum tree caliper of 1.5” for each tree removed

Application Fee: \$0

Category 2:

Tree Removed (DBH): DBH of 13” to 22.99”

Tree Replacement Criteria (See Appendix A): Replant 2 trees with minimum tree calipers of 1.5” for each tree removed

Application Fee: \$0

Category 3:

Tree Removed (DBH): DBH of 23” to 32.99”

Tree Replacement Criteria (See Appendix A): Replant 3 trees with minimum tree calipers of 1.5” for each tree removed

Application Fee: \$0

Category 4:

Tree Removed (DBH): DBH of 33" or greater

Tree Replacement Criteria (See Appendix A): Replant 4 trees with minimum tree calipers of 1.5" for each tree removed

Application Fee: \$0

C. Replacement Alternatives:

1. If the municipality determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following:

a. Plant replacement trees in a separate area(s) approved by the Director of Public Works.

b. Pay a fee of \$300.00 per tree removed. This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees.

SECTION IV. Exemptions:

All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below.

A. Nothing within this section shall preclude any electric and/or telephone utilities operating within the Borough of Helmetta to right to remove Street Trees without prior approval of the Superintendent, when an emergency exists and when obtaining prior approval is not practical. At all times, said utilities shall have the right to trim Street Trees and non-Street Trees when reasonably required for the purpose of ensuring continuous electric or telephone utility service, or to avoid danger to the public or electric or telephone utility personnel or equipment.

B. A resident shall have the right to remove trees without application when an emergency exists and the Director of Public Works or his delegate determines a tree poses a danger to the public and that obtaining prior approval is not practical.

C. Proper justification, such as photographs or statements from a NJ licensed tree expert or arborist pursuant to N.J.S.A. 45:15C-11 shall be provided in writing by all persons claiming an exemption for a hazard tree that has an infectious disease or insect infestation or is dead or dying. An individual may seek such a licensed tree expert or arborist through the Town's Zoning Officer or may hire a certified professional at their own cost.

D. Residents who remove less than four (4) trees per acre fall into category 1, 2, or 3 of the Tree Replacement Requirements Table within a five-year period. The number of trees removed is a rolling count across a five-year period. For example, if 3 trees from category 1 are removed in July 2023, the 'count' resets to zero in July 2028. However, if 1 tree from category 1 is removed in July 2023 and another in July of 2025 the first tree will come off the count in July 2028 and the second in July 2030.

- E. Tree farms in active operation, nurseries, fruit orchards, and garden centers;
- F. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality;
- G. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
- H. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
- I. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
- J. Hazard trees may be removed with no fee or replacement requirement.

SECTION V. Enforcement:

This ordinance shall be enforced by the Police Department and/or the Code Enforcer of the Borough of Helmetta during the course of ordinary enforcement duties.

SECTION VI. Violations and Penalties:

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine.

Any person(s) who violates any provision of this chapter may, upon conviction thereof, may be punished and each tree removed or damaged in violation of this chapter shall be deemed a separate offense.

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine of not less than \$500.00 per tree, but in no case shall the fine be less than the amount to purchase and plant a required replacement tree(s).

Any person(s) who removes one or more trees without a permit shall be subject to a fine up to \$2,000 or a jail term not to exceed 90 days, or both.

Each tree removed without a permit where required shall be considered a separate violation.

The Borough of Helmetta shall retain the right to require the planting of additional trees, in lieu of any fine or jail term.

SECTION VIII. Severability:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

SECTION VIII. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

Adoption Date: April 17, 2024

Approved By: M Hall RMC, Municipal Clerk

Appendix A

Approved list of Replacement tree Species and Planting Standards for the Borough of Helmetta

SECTION ONE: Approved list of Replacement tree Species and Planting Standards for the Borough of Helmetta shall be in agreement with the Native Plant Society of New Jersey, which hosts the United States Department of Agriculture tree/shrub list specific to Middlesex County NJ.

SECTION TWO: All Ordinances of the Borough of Helmetta which are inconsistent with the provisions of this Ordinance are hereby repealed as to the extent of such inconsistency.

SECTION THREE: If any section, subsection, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any Court of competent jurisdiction, such decision shall not affect the remaining portion of this Ordinance.

**BOROUGH COUNCIL OF THE BOROUGH OF HELMETTA
PUBLIC NOTICE
NOTICE OF PENDING ORDINANCE 2024-02
TREE REMOVAL-REPLACEMENT**

Ordinance 2024-02 was introduced and passed upon first reading at a meeting of the Borough Council of the Borough of Helmetta, County of Middlesex and State of New Jersey, held on March 20, 2024. An ordinance to establish requirements for tree removal and replacement in the Borough of Helmetta to reduce soil erosion and pollutant runoff, promote infiltration of rainwater into the soil, and protect the environment, public health, safety, and welfare. It will be further considered for final passage, after public hearing thereon, at a meeting of said Borough Council to be held in the Borough Hall, 51 Main Street, Helmetta, in said County, on April 17, 2024 at 7:00 o'clock p.m., or as soon thereafter as said matter can be reached, at which time and place all persons who may be interested therein will be given an opportunity to be heard concerning the same.

Copies of the ordinance are available to the general public of the Borough who shall request such copies, at the office of the Borough Clerk in said Borough of Helmetta, in the County of Middlesex, New Jersey.

Melissa Hallerman
Borough Clerk
Borough of Helmetta
County of Middlesex, New Jersey

(\$23.40)

ORDINANCE 2024-02
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: March 20, 2024

Recorded Vote

Motion made by *Ron Dzingleski*

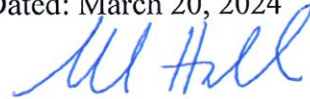
Second by *Joe Reid*

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			
Councilman Stasi				✓

Adopted on First Reading
Dated: March 20, 2024



Melissa Hallerman, RMC

Adopted: April 17, 2024

Recorded Vote

Motion made by *Pete Karczewski*

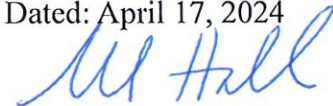
Second by *Nick Stasi*

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy				✓
Councilman Dzingleski	✓			
Councilman Reid	✓			
Councilman Stasi	✓			

Adopted on Second Reading
Dated: April 17, 2024



Melissa Hallerman, RMC

ORDINANCE 2024-03
PRIVATELY-OWNED SALT STORAGE
BOROUGH OF HELMETTA

SECTION I. Purpose:

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater. This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Borough of Helmetta to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

SECTION II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

A. "De-icing materials" means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.

B. "Impervious surface" means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

C. "Storm drain inlet" means the point of entry into the storm sewer system.

D. "Permanent structure" means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
3. The structure shall be erected on an impermeable slab;
4. The structure cannot be open sided; and
5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

E. "Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

F. "Resident" means a person who resides on a residential property where de-icing material is stored.

SECTION III. Deicing Material Storage Requirements:

A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:

1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;
 - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
 - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.

(1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;

5. Containers must be sealed when not in use; and

6. The site shall be free of all de-icing materials between April 16th and October 14th.

B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 - April 15.

C. All such temporary and/or permanent structures must also comply with all other local ordinances, including building and zoning regulations for the Borough of Helmetta.

D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.

1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

SECTION IV. Exemptions:

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the deicing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section III above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

SECTION V. Enforcement:

This ordinance shall be enforced by the Police Department and Borough of Helmetta Code Enforcement during the course of ordinary enforcement duties.

SECTION VI. Violations and Penalties:

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in fines pursuant to N.J.S.A. 40:49-5.

SECTION VII. Severability:

Each section, subsection, sentence, clause, and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause, and phrase, and finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause or reason shall not affect any other portion of this Ordinance.

SECTION VIII. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

Adoption Date: April 17, 2024

Approved By:  RMC, Municipal Clerk

**ORDINANCE 2024-03
BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

Introduced: March 20, 2024

Recorded Vote

Motion made by *Pete Karczewski*
Second by *Joe Reid*

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			✓
Councilman Stasi				

Adopted on First Reading
Dated: March 20, 2024

M. Hall
Melissa Hallerman, RMC

Adopted: April 17, 2024

Recorded Vote

Motion made by *Ron Dzingleski*
Second by *Sandra Bohinski*

Roll Call

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy				✓
Councilman Dzingleski	✓			
Councilman Reid	✓			
Councilman Stasi	✓			

Adopted on Second Reading
Dated: April 17, 2024

M. Hall
Melissa Hallerman, RMC